Independent Auditor's Report, Financial Statement, and Supplementary Information

As Of June 30, 2014



(CSCDA)

FINANCIAL STATEMENT

**AS OF** 

**JUNE 30, 2014** 

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#### **Independent Auditor's Report**

Board of Commissioners
California Statewide Communities
Development Authority
Sacramento, California

We have audited the accompanying financial statement of the California Statewide Communities Development Authority (CSCDA), which comprises the statement of fiduciary assets and liabilities – agency funds as of June 30, 2014, and the related notes to the financial statement.

#### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, where due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position of CSCDA as of June 30, 2014, in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 6 be presented to supplement the financial statement. Such information, although not a part of the financial statement, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statement in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statement, and other knowledge we obtained during our audit of the financial statement. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statement. The schedule of fiduciary fee collections/charges and disbursements related to the conduit finance activities – agency funds is presented for purposes of additional analysis and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole.

Macias Gihi É O'Connell LAP
Sacramento, California

### MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

The California Statewide Communities Development Authority (CSCDA) was created in 1988, under California's Joint Exercise of Powers Act, to provide California's local governments with an effective tool for the timely financing of community-based public benefit projects.

Although cities, counties and special districts are able to issue their own debt obligations or serve as a conduit issuer of private activity bonds that promote economic development and provide critical community services, many local agencies find stand-alone financings too costly or lack the necessary resources or experience to facilitate the bond issuance and perform post-issuance activities for the term of the bonds.

In response, local governments formed CSCDA. CSCDA was created by and for local governments in California, and is sponsored by the California State Association of Counties (CSAC) and the League of California Cities (the League).

Today, over 500 cities, counties, and special districts have become Program Participants to CSCDA – which serves as their conduit issuer and provides access to an efficient and effective mechanism to finance locally-approved public benefit projects. At June 30, 2014, the aggregate amount of CSCDA's conduit debt obligations outstanding issued on behalf of program participants totaled \$26.1 billion.

CSCDA helps local governments build community infrastructure, provide affordable housing, create jobs, make access available to quality healthcare and education, and more. CSCDA provides an important resource to our local government members by ensuring that local community projects get funded quickly and reliably.

#### **Conduit Finance Activity**

During the fiscal year ended June 30, 2014, CSCDA served as issuer for \$1.264 billion in conduit revenue bonds related to its Private Activity and Public Agency Finance Programs.

Private Activity Finance Program projects are those owned by the private sector, but which provide specific public benefits as authorized under the Internal Revenue Code and approved by the local City Council or County Board of Supervisors. During the year ended June 30, 2014, CSCDA provided conduit financing for 55 Private Activity Finance Program projects ranging from construction of affordable and senior housing apartments to erecting hospital and educational infrastructure to building new manufacturing facilities. In total, CSCDA provided conduit access to the tax-exempt and taxable municipal finance marketplace for approximately \$1.151 billion in Private Activity Finance Program projects.

Public Agency Finance Program are those where CSCDA serves as the conduit issuer for financings where a city, county, and/or special district is the borrower. CSCDA frequently conducts these types of financings on a pooled basis with more than one government entity participating in a single financing, thereby spreading the costs of issuance across borrowers to produce a lower-cost transaction than each local government would enjoy on its own. During the year ended June 30, 2014, CSCDA conducted 4 Public Agency Finance Program conduit issuances totaling approximately \$113 million and benefiting 20 of its public agency members.

#### **Overview of the Financial Statement**

This discussion and analysis is intended to serve as an introduction to CSCDA's financial statement. CSCDA's financial statement comprises two components: 1) the statement of fiduciary assets and liabilities – agency funds and 2) notes to the financial statement.

Financial Statement. CSCDA has only one financial statement, the *statement of fiduciary assets and liabilities—agency funds*, which appears at page 7. This statement reports assets held in an agency capacity for others and that are not the property of CSCDA itself. As an issuer which acts exclusively in a conduit capacity, CSCDA has no assets, liabilities, revenues, or expenses of its own. Instead, cash flows related to the collection of CSCDA service fees are treated as discussed below in the sections titled "Bond Issuance" and "Bond Administration" while costs associated with CSCDA's operations are handled as discussed below in the sections titled "General Administrative Activities." Because of this structure, in accordance with Accounting Principles Generally Accepted in the United States of America, CSCDA does not report either a statement of net position and governmental fund balance sheet or a statement of activities and governmental fund revenues, expenditures, and changes in fund balance.

**Notes to the Financial Statement.** The notes provide additional information that is essential to a full understanding of the data provided in the financial statement. The notes to the financial statement can be found on pages 8 - 13 of this report.

#### **Analysis of Fiduciary Assets and Liabilities—Agency Funds**

Agency funds reported by CSCDA in the *statement of fiduciary assets and liabilities—agency funds* are the property of others. These agency funds fall into one of three categories, each of which is reported in the *schedule of fiduciary fee collections/charges* and disbursements related to the conduit finance activities – agency funds, which appears at page 15 as information supplemental to the financial statement. The categories are: 1) bond issuance, 2) bond administration, and 3) general administrative activities:

**Bond Issuance.** This agency fund represents amounts charged to borrowers by the CSCDA's contract program administrator in CSCDA's name to pay for the program administrator's services as well as for the program sponsorship, and marketing services provided by CSAC and the League. The program administrator bills the borrower in advance for bond issuance fees and then places the payment on deposit with US Bank. Amounts held are invested in cash and cash equivalents.

Once bonds are issued, the trustee distributes payments for services directly to the program administrator, CSAC, the League, and any others. For the year ended June 30, 2014, the program administrator collected approximately \$3.4 million for CSCDA's bond issuance services. At June 30, 2014, the related accounts held approximately \$1.2 million for bond transactions pending issuance.

**Bond Administration.** This agency fund represents amounts assessed by the program administrator in CSCDA's name for the performance of ongoing administration and compliance work to help keep long-term bond issues in good standing. Bond administration fees are generally paid in advance by the borrower (sometimes several years in advance) and are remitted into various accounts with US Bank until the associated ongoing administration services are performed. These monies are invested either in cash and cash equivalents or in United States government treasury STRIPs.

Amounts held are considered to be the property of the payer until such time as the ongoing administration services are carried out by the program administrator or others. Such services are primarily performed by the program administrator, CSAC, and the League, each of which receives payments as services are rendered. For the year ended June 30, 2014, the program administrator collected approximately \$10.7 million in payments and prepayments for CSCDA's ongoing bond administration activities. At June 30, 2014, the related accounts held approximately \$5.7 million for bond administration activities pending performance.

General Administrative Activities. This agency fund represents amounts held in bank accounts where they are owned jointly by CSAC and the League. These accounts are funded by set-asides that CSAC, the League, and the program administrator would have otherwise earned for the performance of bond issuance and bond administration services. Amounts held in these reserve accounts are first used, under the direction of the CSCDA Board of Commissioners, to pay the expenses of the CSCDA Executive Director and General Counsel, both of whom are engaged under contract with CSCDA. Remaining amounts are used by CSAC, the League, and the program administrator for purposes such as shared marketing, funding public agency education programs, purchasing public official's insurance for the Board of Commissioners, to reimburse Commissioner expenses, and paying accounting, legal, and other professional services expenses associated with use of CSCDA's name. For the year ended June 30, 2014 these CSAC and League-owned accounts funded \$720,952 in general administrative expenses of which \$43,198 was paid to the Executive Director and \$69,991 was paid to General Counsel under contract. At June 30, 2014, the amounts held in these agency accounts totaled \$267,954, all of which were invested in cash and cash equivalents.

#### **Related Parties**

CSCDA maintains agreements with CSAC and the League for the provision of program sponsorship, and marketing services. In exchange for these services, both organizations receive percentage shares of the distributions made from agency funds collected for bond issuance and bond administration services performed by the program administrator. For the year ended June 30, 2014, CSAC and the League together earned \$3,308,606, shared equally between them. Program administration services are performed under contract with CSCDA by various subsidiary companies of HB Capital Resources, Ltd. For the year ended June 30, 2014, these companies collectively received revenues of \$8,959,280.

#### **Requests for Information**

This financial report is designed to provide a general overview of CSCDA's finances for all those interested. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

California Statewide Communities Development Authority 1100 K Street, Suite 101 Sacramento, CA 95814

# STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS As of June 30, 2014

ASSETS Cash and investments	\$	7,305,940
LIABILITIES	•	=
Accounts payable	\$	72,864
Agency obligations		7,233,076
Total liabilities	\$	7.305.940

### NOTES TO THE FINANCIAL STATEMENT As of June 30, 2014

#### **Note 1 - Nature of Organization**

The California Statewide Communities Development Authority (CSCDA) is a conduit finance issuer only. It has no revenues, expenses, assets, or liabilities of its own. Debt obligations issued through CSCDA are those of the governments, non-profit organizations, and private companies who use CSCDA's own governmental status to access the tax-exempt and taxable municipal finance marketplace. Once a borrower uses CSCDA to issue debt, financial servicing of that debt falls to a trustee, or potentially to the investor itself in certain private placements. CSCDA maintains no ongoing interest in bonds issued through its conduit and no debt servicing responsibility.

CSCDA is a public agency established in 1988 as a Joint Powers Authority (JPA). It is sponsored by the California State Association of Counties and the League of California Cities and is set up per the provisions of California's Joint Exercise of Powers Act. Under this law, any two or more public agencies may by agreement jointly exercise powers common among them. In this manner, through CSCDA, local governments have a vehicle they control to complete public benefit projects that otherwise may not have been economic or practical to pursue were the local jurisdiction to have served as issuer. CSCDA is a cooperative repository of public benefit finance expertise that allows its members to use an array of tax-exempt programs without the burden of managing the associated set of issuance and ongoing administrative responsibilities directly themselves.

CSCDA is governed by a seven-member commission. CSCDA's Board of Commissioners (Board) is appointed by the California State Association of Counties (CSAC) and the League of California Cities (the League) (see Note 4—*Related Parties*), which together represent the interests of counties and cities throughout the state. This Board is required by the joint powers agreement to establish public benefit finance criteria and to evaluate every submitted project on the basis of benefit provided, after receiving the requisite local approval. No project can proceed without the approval of commissioners appointed by CSAC and the League, the structure of which ensures the preservation of both city and county interests. Since January 16, 2014, administration of CSCDA has been managed by an Executive Director engaged under contract by the Board.

### NOTES TO THE FINANCIAL STATEMENT (Continued) As of June 30, 2014

#### Note 2 - Summary of Significant Accounting Policies

#### General

The accompanying financial statement of CSCDA has been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The financial statement is presented using the accrual basis of accounting. As discussed in Note 1, however, CSCDA has no revenues or expenses to report for the period covered.

#### Agency Funds—Bond Issuance and Ongoing Bond Administration

While CSCDA has no revenues of its own, CSAC, the League, and CSCDA's designated Program Manager (see Note 4—Related Parties) assess bond issuance and ongoing bond administration fees to borrowers collectively in CSCDA's name. Such fees are published in CSCDA's fee schedule and are generally assessed as percentages of bonds issued or bonds outstanding. Fee collections, some of which are prepaid by borrowers, are deposited into one or more third-party trustee accounts where they are held until distributed to CSAC, the League, the Program Manager, or other designated payees. CSCDA recognizes no revenues or expenses related to these fee collections and disbursements, all of which accrue to the financial statements of CSAC, the League, the Program Manager, and other third parties. Funds held in third-party trustee accounts related to bond issuance and ongoing bond administration activities, and reported within the Statement of Fiduciary Assets and Liabilities—Agency Funds, amounted to \$6,965,122 at June 30, 2014.

#### Agency Fund—General Administrative Activities

CSAC, the League, and the Program Manager (see Note 4—*Related Parties*) allocate a portion of the fee distributions they receive to reserve accounts owned by CSAC and the League and held for them. These accounts are first used, under the direction of the Board, to pay the expenses of the CSCDA Executive Director and General Counsel, both of whom are engaged under contract with CSCDA. Remaining amounts are used to buy insurance for CSCDA, fund certain marketing activities, reimburse Commissioner expenses, and support other general administrative activities engaged in by CSAC, the League, and the Program Manager as agents for CSCDA. Amounts held in reserve accounts are for CSAC and the League and are reported within the Statement of Fiduciary Assets and Liabilities—Agency Funds. General and administrative activity agency fund held for CSAC and the League amounted to \$267,954 at June 30, 2014.

## NOTES TO THE FINANCIAL STATEMENT (Continued) As of and for the Year Ended June 30, 2014

#### Note 3 - Conduit Finance Activity

CSCDA's conduit finance activity for the year ended June 30, 2014 appears as follows:

Private Activity Finance Programs	No. of Bonds Issued	No. of Projects Financed	Debt Issued
<ul><li>Qualified 501(c)(3) Nonprofit</li><li>Qualified Residential Rental Program</li><li>Industrial Development Bonds</li></ul>	18 26 1	24 30 1	\$ 560,164,667 580,170,614 10,500,000
Total Private Activity	45	55	1,150,835,281
Public Agency Finance Programs	No. of Program Participants	No. of Debt Offerings	Debt Issued
<ul> <li>Transportation and Regional Infrastructure Project (TRIP)</li> <li>Statewide Community Infrastructure Program (SCIP)</li> </ul>	1 18	1 2	20,000,000 19,082,000
- School Refinance	1	1	74,200,000
Total Public Agency	20	4	113,282,000
Total Debt Issued			\$ 1,264,117,281

At June 30, 2014, the aggregate amount of CSCDA's conduit debt obligations outstanding issued on behalf of program participants totaled \$26.1 billion.

The amount of conduit debt obligations authorized but unsold as of June 30, 2014 was \$266,390,000.

### NOTES TO THE FINANCIAL STATEMENT (Continued) As of June 30, 2014

#### Note 4 – Related Parties

CSCDA has entered into Program Administration Agreements with CSAC and the League (see Note 1—Nature of Organization) for promotion and marketing of CSCDA's conduit finance programs. In addition, per the provisions of the CSCDA Joint Powers Agreement, CSAC and the League appoint individuals to serve on CSCDA's seven-member commission.

CSCDA has also entered into Program Administration Agreements with subsidiaries of HB Capital Resources, Ltd. (collectively HB Capital) for the provision of comprehensive staff services for daily operational and marketing purposes. Acting as CSCDA's staff, HB Capital personnel implement the issuance policies established by CSCDA's Board of Commissioners, execute aspects of the deal qualification and structuring process, analyze and present transactions to CSCDA's Board of Commissioners for review and approval, and work with the financial and legal community, local agencies and regulatory bodies, and others to ensure that conduit bonds issued in CSCDA's name remain in good standing.

Pursuant to the above Program Administration Agreements, CSAC, the League, and HB Capital each receive a set percentage of the bond issuance and ongoing bond administration fees assessed to borrowers in CSCDA's name, with such percentages varying based upon deal type. CSAC, the League, and HB Capital pay all their own expenses related to the provision of their respective services. For the year ended June 30, 2014, CSAC's enterprise services unit (CSAC Finance Corporation) and the League of California Cities together received \$3,308,606 split equally between them. HB Capital received revenues of \$8,959,280. The contract for HB Capital's portion of the Program Administration is currently out to bid. The Board expects to select a Program Administrator in December 2014. HB Capital's current contract expires on June 30, 2015.

#### Note 5 – Cash and Investments

Cash and investments at June 30, 2014, consist of the following:

\$ 49,305
3,719,674
3,536,961
\$7,305,940

### NOTES TO THE FINANCIAL STATEMENT (Continued) As of June 30, 2014

#### Note 5 – Cash and Investments (continued)

#### Agency Fund Investments Authorized by CSCDA's Investment Policy

The table below identifies the investment types authorized by CSCDA for agency funds held for the benefit of CSCDA's conduit issuance activities. "None," in the context used in the table, means there are no limitations. (This table does not address investments of conduit bond proceeds held by bond trustees that are governed by the provisions of the associated conduit debt agreements.)

	Maximum	Maximum % of	Maximum
<u>Authorized Investment</u>	<u>Maturity</u>	<u>Portfolio</u>	Investment in one
<u>Type</u>			<u>lssuer</u>
U.S. Treasury Obligations	None	None	None
Commercial Paper	1 Year	None	\$100,000
Certificates of Deposit	5 Years	None	\$100,000
Medium-Term Notes	5 Years	None	\$100,000
Mutual Funds	N/A	None	\$100,000
Money Market Funds	N/A	None	None

#### Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in interest rates. One of the ways that CSCDA manages the exposure of agency funds is by authorizing the purchase of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity over time as necessary to provide the cash flow and liquidity needed for conduit operations.

Information about the sensitivity of the fair values of agency fund investments to market rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

	Maturities				
	12 Months	13 to 24	25 to 60	More than 60	
Investment Type	or Less	Months	Months	Months	Total
Money Market Funds	\$3,719,674	\$	\$	\$	\$3,719,674
U.S. Treasury Obligations	276,804	275,672	789,827	2,194,658	3,536,961

### NOTES TO THE FINANCIAL STATEMENT (Continued) As of June 30, 2014

#### Note 5 – Cash and Investments (continued)

#### Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. CSCDA mitigates the credit risk of agency funds by limiting permitted investments to U.S. Treasury obligations, money market funds, or debt instruments that carry the assignment of a BBB or better rating by a nationally-recognized statistical rating organization. At June 30, 2014, agency fund investments were held entirely in money market funds and U.S. Treasury obligations with Standards & Poor's ratings of AAAm and AA+, respectively.

#### Concentration of Credit Risk

CSCDA's investment policy with respect to agency funds limits concentration of credit risk by restricting investments to U.S. Treasury obligations, money market funds, or to \$100,000 in individual debt instruments of any other authorized type or issuer. CSCDA's agency fund investment position at June 30, 2014, was in compliance with this policy.

#### **Custodial Credit Risk**

The custodial credit risk for agency fund investments is the risk that, in the event of the failure of the counterparty to a transaction, the beneficiaries of the agency funds will not be able to recover the value of their investments or collateral securities that are in the possession of another party. CSCDA's agency fund investments are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

The custodial credit risk for agency fund deposits is the risk that, in the event of the failure of a depository financial institution, CSCDA will not be able to recover collateral securities that are in the possession of an outside party. Deposits that potentially subject CSCDA to custodial credit risk consist of demand deposits and money market accounts in excess of amounts insured by the Federal Deposit Insurance Corporation (FDIC). It is the practice of CSCDA to place its demand deposits and money market accounts with a high-credit, quality financial institution. CSCDA had no deposits at June 30, 2014 not covered by the FDIC. However, had they deposits not covered by the FDIC, they would be secured in accordance with the California Government Code, which requires that financial institutions secure deposits made by state and local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. Collateral is considered held in CSCDA's name.

#### SUPPLEMENTARY INFORMATION

The following page contains information that is supplemental to the operations of the California Statewide Communities Development Authority (CSCDA). The information that appears shows the consolidated activity and balances of accounts used to collect issuance and administrative fees charged by others in CSCDA's name. Amounts collected in these accounts are the property of the California State Association of Counties Finance Corporation (CSAC), the League of California Cities (the League), and certain conduit borrowers for which services have not yet been performed, but who have deposited funds for the future payment of those services. CSCDA holds no right or title to these accounts.

# SCHEDULE OF FIDUCIARY FEE COLLECTIONS/CHARGES AND DISBURSEMENTS RELATED TO THE CONDUIT FINANCE ACTIVITIES - AGENCY FUNDS For the Year Ended June 30, 2014

	Bond Issuance	Bond Administration	General Administrative Activities	Total
Amounts Collected and Charged in Benefit of Conduit  Finance Activities of CSCDA				
Bond Issuance Fees	\$ 1,804,004	\$ -	\$ -	\$ 1,804,004
Bond Administrative Fees	-	10,538,467	-	10,538,467
Deposits	1,641,172	-	-	1,641,172
Investment Income: Interest Change in Fair Value of Investments	60 16	805 116,041	95 	960 116,057
Total Amounts Collected and Charged in Benefit of Conduit Finance Activities of CSCDA	3,445,252	10,655,313	95	14,100,660
Amounts Disbursed in Benefit of Conduit Finance Activities of CSCDA				
Program Administration - Subsidiaries of HB Capital Resources, Ltd.	1,188,888	6,323,816	-	7,512,704
Program Governance and Marketing - CSAC	280,066	1,374,237	-	1,654,303
Program Governance and Marketing - the League	280,066	1,374,237	-	1,654,303
Compliance Monitoring - Compliance Services, LLC (a subsidiary of HB Capital Resources, Ltd.)	-	1,446,576	-	1,446,576
Executive Director & General Counsel Compensation	-	-	113,189	113,189
General Administrative	-	-	607,763	607,763
Deposits Returned and Other	1,426,101	22,160		1,448,261
Total Amounts Disbursed in Benefit of Conduit Finance Activities of CSCDA	3,175,121	10,541,026	720,952	14,437,099
<u>Transfers</u>	(102,051)	(443,231)	545,282	
Change in Agency Obligations	168,080	(328,944)	(175,575)	(336,439)
Agency Obligations, June 30, 2013	1,049,492	6,076,494	443,529	7,569,515
Agency Obligations, June 30, 2014	\$ 1,217,572	\$ 5,747,550	\$ 267,954	\$ 7,233,076